

A pioneering room booking solution for meeting rooms

Monitor, measure and make the best use of every meeting room your estate has, from any location.



# CONDECO MEETING ROOM BOOKING SOFTWARE

Condeco Meeting Room Booking Software helps you maximise your meeting room space, reduce administration time and introduce smarter booking processes into your workplace.

You can manage meeting rooms, visitors, hospitality, services and video conferencing in one global, cloud-based system.

## One central solution, one single provider

This integrated meeting solution for booking and managing meeting rooms, catering, resources and visitors, enables you to manage everything from one central system.

## Optimise meeting room space

Condeco Room Booking Software provides detailed reporting on resource usage, allowing you to optimise your meeting room space and significantly reduce overhead costs.

## Book meeting rooms on the go

The Condeco Mobile Desk Booking app lets you book, amend and cancel meeting room bookings on the move. This provides your employees with a convenient way to manage room bookings, resulting in better meeting room usage.

## Integrates with your calendar

With the Condeco MS Outlook Add-in you can schedule meetings, invite attendees, order catering and book resources quickly from within your calendar.

# KEY FEATURES

## Reporting

Get real time detailed insights into room and resource usage, and user activity.

## Scalable

A solution that grows with your organisation, globally.

## Video integration

Schedule video meetings across multiple locations and time zones with one central process.

## MS Outlook integration

Integrates with MS Outlook to offer you a world-class room booking system directly from your calendar.

## Mobile app usage

Available on both iOS and Android: book, amend and cancel meetings anywhere, anytime.

## Vendor management

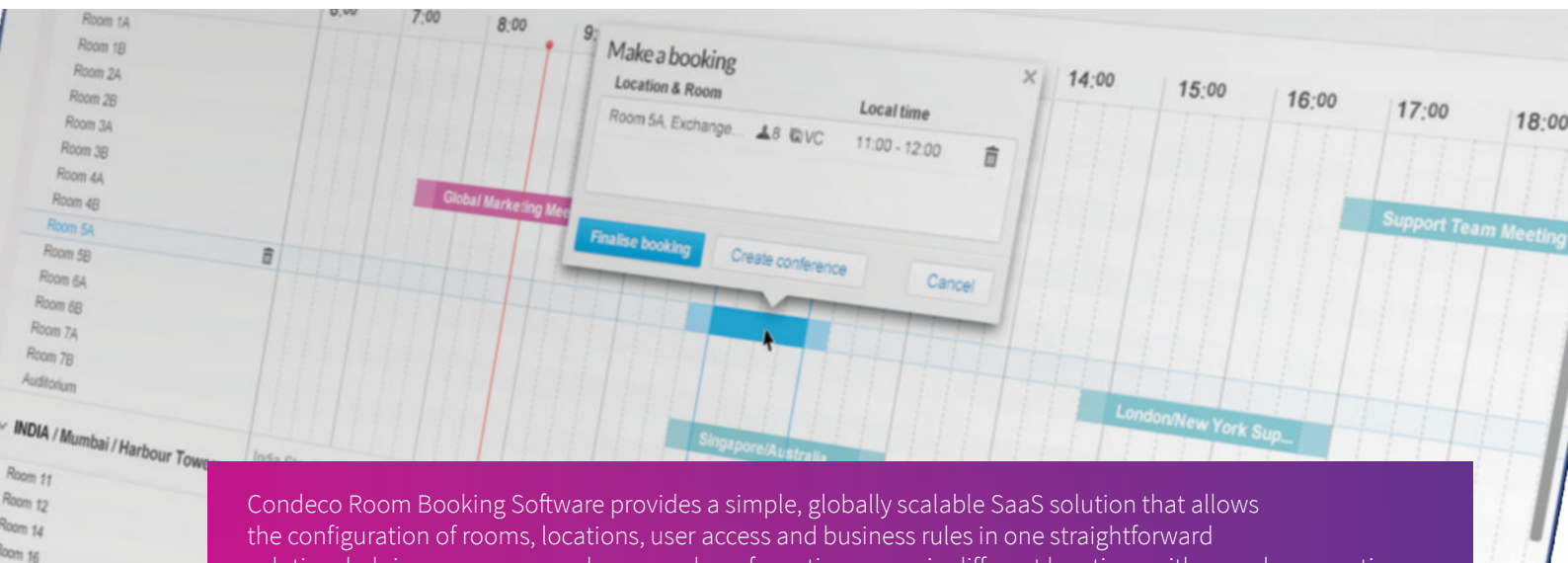
Catering and other resources can be booked and tracked directly within the system.

## Visitor management

The visitor module streamlines meeting invites and visitor passes and notifies a host of arrivals.

## Signage and wayfinding

Seamlessly integrate the software with the state-of-the-art digital signage solutions that make it easy to find and book available rooms.



Condeco Room Booking Software provides a simple, globally scalable SaaS solution that allows the configuration of rooms, locations, user access and business rules in one straightforward solution, helping you manage a large number of meeting rooms in different locations with complex operations.

Configure the software to your business needs and enable seamless communication between client service teams and vendors; enabling employees to make room bookings and request services easily from a central dashboard or via their outlook calendars. This results in less work for all involved, plus a reduction of administrative overheads - greatly reducing the amount of errors associated with manual room requests.

Learn more and watch a video on our solution at [www.condecosoftware.com/products/meeting-room-booking/](http://www.condecosoftware.com/products/meeting-room-booking/)

## Our Global Reach

London | Frankfurt | Munich | Paris | Stockholm | Zurich | Dubai | New York | San Jose | Singapore | Sydney | Hong Kong | Gurgaon